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Remembrance Pack

1. Introduction

Coming to terms with the loss of a loved one is an emotional time and often you have to arrange a funeral wake at very short notice. Our understanding and friendly team are on hand to take away some of the stress and strain of organising the wake and ensure it runs as smoothly as possible.

We can help you select the type of reception and menu you would like, leaving you comfortable knowing all is being taken care of. So you and your family and friends can focus on celebrating the life of your loved one.

We offer a tranquil setting and a choice of menus to suit all tastes. Please contact us on (01905) 779677 or email enquiries@st-andrewshotel.com to discuss your individual requirements further.

Details are correct as of December 2015 but may be subject to periodic review.

2. Your food options

- a) Cold buffet selector
- b) Hot fork buffet selector
- c) Dessert selection
- d) Afternoon tea
- e) Children's menu

a) Cold buffet selector

- **Options:**
 - 6 items = £12.50 pp
 - 8 items = £15.00 pp
 - 10 items = £17.00 pp

- **Savoury:**
 - Selection of sandwiches
 - Selection of tortilla wraps
 - Pizza slices
 - Sausage rolls
 - BBQ chicken drumsticks
 - Southern fried chicken
 - Local farmhouse pork pie
 - Cold meat platter
 - Scotch eggs & curried mayonnaise
 - Salmon & cream cheese tarts
 - Vegetable quiches
 - Vegetable spring rolls
 - Onion bhajis with cucumber & mint dip
 - Cheese & pineapple
 - Crudités & selection of dips
 - Selection of salads
 - Spicy wedges
 - Chips
 - Vegetable crisps

- **Sweet:**
 - Lemon drizzle cake
 - Chocolate brownie
 - Fruit & plain scones
 - Fruit platter
 - Tea & coffee
 - Mint chocolates

b) Hot fork buffet selector

➤ Options:

- 1 main dish with 1 potato/rice dish and 1 side = £12.50 pp
- 2 main dishes with 1 potato/rice dish and 2 sides = £14.50 pp

➤ Main dishes:

- Lasagne
- Chilli
- Fish pie
- Cajun salmon
- Sweet chilli prawn skewers
- Indian curry
- Beef stroganoff
- Steak & ale pie
- Beer battered fish
- Beef burgers

➤ Vegetarian:

- Vegetable moussaka
- Sweet potato & spinach curry
- Spinach & ricotta cannelloni

➤ Potato & rice dishes:

- Buttered new potatoes
- Mashed potato
- Jacket potatoes
- Spicy potato wedges
- Steamed rice
- Spiced couscous

➤ Sides:

- Garlic bread
- Mixed leaf salad
- Hand cut coleslaw

c) Dessert selection

➤ Options:

- Classic desserts = £3.95 pp for 1 choice, £4.95 for 2 choices
- Banquet desserts = £4.95 pp for 1 choice, £5.95 for 2 choices

➤ Classic desserts:

- Apple pie & custard
- Sticky toffee pudding & custard
- Chocolate sponge & ice cream

➤ Banquet desserts:

- Lemon tart & berries
- Chocolate brownie & ice cream
- Vanilla cheesecake & cherries

d) Afternoon tea

➤ Options:

- Classic Afternoon Tea = £14.95 pp
- Children's Afternoon Tea = £7.50 per child (2 - 12 years old)

➤ Classic Afternoon Tea:

- Selection of finger sandwiches
- Plain & fruit scones, served with homemade berry jam, lemon curd, & clotted cream
- Selection of homemade cakes: mini berry meringue pie, lemon drizzle cake, chocolate brownie, individual Victoria sponge cake
- Tea or coffee

➤ Children's Afternoon Tea:

- Ham, cheese or jam sandwich
- Chocolate brownie
- Plain or fruit scone, served with homemade berry jam & lemon curd
- Scoop of ice cream
- Homemade milkshake or glass of fruit juice

e) Children's menu

➤ Options:

- <2 years No charge
- 2 - 7 years

Choose from Children's menu: 3 courses £9.95, 2 courses £7.95, 1 course £5.95

- 7 – 12 years Same menu as adults, with half portion for half price
- >12 years As for adults

➤ Children's menu:

○ Starters

- Chicken lollipop with homemade tomato ketchup
- Homemade garlic bread topped with cheese
- Tomato soup with mini tin loaf

○ Mains

- Sausages with creamy mashed potato, peas & gravy
- Margherita pizza with a choice of ham/pineapple/mushroom toppings, with French fries & baked beans or fresh leaf salad
- Penne pasta, chicken & vegetables in a cheese sauce

○ Desserts

- Mixed ice cream
- Chocolate brownie sundae
- Warm pancakes, fresh berries & ice cream

3. Your drinks options

- If you wish to provide a drink for your guests, please choose from our selection below. Alternatively, you could offer a round of drinks at the bar.

➤ Drinks by the glass:

- **Prosecco, Bucks Fizz, Pimms** £5.00
- **Banquet wines:**
 - Novita Trebbiano Rubicone, Italy 175ml glass £4.00 250ml glass £5.75
 - Novita Sangiovese Rubicone, Italy 175ml glass £4.00 250ml glass £5.75

➤ Drinks by the bottle:

- **Sparkling wine**
 - Prosecco, Vetriano, Italy £24.00
- **Red wine**
 - Novita, Sangiovese, Rubicone, Italy £16.50
 - Tiera Antica, Merlot, Central Valley, Chile £18.00
 - Hazy View, Pinotage, South Africa £17.50
 - Select Pampas del Sur, Malbec/Shiraz, Mendoza, Argentina £17.50
 - Ondarre, Rioja, Crianza Rivallana, Spain £23.00
- **White wine**
 - Novita, Trebbiano, Rubicone, Italy £16.50
 - Tiera Antica, Sauvignon Blanc, Central Valley, Chile £18.00
 - Hazy View, Chenin Blanc, Western Cape, South Africa £17.50
 - Il Casone, Pinot Grigio, Veneto, Italy £19.00
 - Faultline, Sauvignon Blanc, Marlborough, New Zealand £24.00
- **Rose wine**
 - Novita, Pinot Grigio Blush, Italy £18.50





➤ Non-alcoholic:

- Still or sparkling bottled water £3.00 per bottle (750ml)
- Pure orange or apple juice £5.95 per jug (1 litre)
- Orange, blackcurrant or lime squash £3.95 per jug (1 litre)

➤ Hot drinks:

- Tea & coffee £2.50 pp
- With petit fours £4.00 pp

4. Our function rooms

<p>The Library</p> 	<p>Our cosy Library is perfect for a smaller group. Ideal for a celebration meal or private dining.</p> <p><i>Room hire £25 per hour</i></p>
<p>The Drawing Room</p> 	<p>Our elegant Drawing Room has a separate bar and feature fireplace. It can be set up for any occasion, from a theatre style presentation to an evening banquet.</p> <p><i>Room hire £50 per hour</i></p>
<p>The Orangery</p>  	<p>Our spacious Orangery leads out onto the terrace and gardens and is the largest of our function rooms. A variety of layouts are possible to suit your occasion.</p> <p>It is equipped with a 3 metre (dropdown) screen and PA system.</p> <p><i>Room hire £100 per hour</i></p>

5. Our bedrooms

- If your guests are travelling from out of town then why don't you make book some of our 31 bedrooms, all with ensembles. Ask our events co-ordinator for the best value rates.
- Choose from our superior 'Heritage' bedrooms to our great value Classic bedrooms, with double, twin and single options.

6. Terms & conditions

- Details are correct as of December 2015 but may be subject to periodic review.
- To confirm your booking we require a non-refundable deposit of 25% of the estimated final bill.
- We require the final details regarding numbers and menu choices 1 week prior to your function.
- The remaining 75% and any other outstanding charges must be paid on departure
- Should your event be cancelled any deposits paid to St Andrews Town Hotel are non-refundable.
- Damages – you are responsible for all guests and any damages occurred or missing items will need to be paid for. A refundable £200 deposit will be held for all events, and the cost to repair/replace any damage will be taken out of this.
- All buffet food will need to be removed after two hours to comply with food safety guidelines.
- We will need to be provided with a copy of public liability insurance and PAT testing for any 3rd party suppliers
- Please note that a postponement will be treated as a cancellation and therefore be subject to the same terms and conditions.

Room	Theatre	Class room	Banquet	Cabaret	Board room	U-Shape	Floor	Air con	Natural Light
The Library	20	-	12	8	12	8	Ground	Y	Y
The Drawing Room	90	30	70	40	30	30	Ground	Y	Y
The Orangery	150	50	120	80	n/a	50	Ground	Y	Y

December 2015